



## Constitution of Godmanchester Town Football Club

### 1. Name

The Club shall be called **Godmanchester Town Football Club** (“the Club”).

### 2. Objects

The objects of the Club are:

- To provide facilities, promote participation, and organise community football for young people and, where appropriate, adult players in Godmanchester and the surrounding area.
- To ensure that football is played in accordance with the Laws of the Game and the rules/regulations of The Football Association and the County FA.
- To promote equal opportunities and good practice in youth development, safeguarding, and welfare.

### 3. Status of Rules

This Constitution forms the Club Rules. No alteration to these Rules shall be effective without approval by a General Meeting.

### 4. Affiliation

The Club shall be affiliated to the Huntingdonshire Football Association and any relevant league(s). The Club and its members shall abide by the Rules and Regulations of The Football Association and County FA.

## **5. Membership**

### **5.1 Eligibility**

Membership is open to all players who pay the annual subscription fee, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion, or other beliefs.

### **5.2 Youth Players**

Where a player is under 16, the parent or guardian recorded as the registered payment provider for that player (via the Club's official registration system, currently Spond) shall be the named member for voting and communication purposes.

- If more than one parent/guardian is linked to a player, the registered payment provider will be deemed the official member.
- Only one membership may be held per player.

### **5.3 Equal Rights**

Each registered and paid-up player (via their member/guardian if under 16) is a member of the Club.

### **5.4 Register**

The Secretary shall maintain a register of members.

## **6. Voting Rights**

6.1 The Club shall operate on a "one team, one vote" principle at General Meetings.

6.2 Each registered team (U7, U8, U9 etc.) shall nominate one representative (usually the manager/coach or a delegated parent) to cast the team's single vote.

6.3 The Club's Officers (Chair, Secretary, Treasurer, Welfare Officer) may each vote in addition to team votes.

6.4 Decisions shall be made by simple majority of votes cast unless stated otherwise in this Constitution.

- In the event of a tied vote, the Chair of the meeting shall have a casting vote.

## **7. Subscriptions**

7.1 The annual membership fee shall be set by the Club Committee and shall cover registration, insurance, and playing costs.

### **7.2 Payment of Fees**

A registration fee (as set by the Committee) must be paid before a player is eligible to play. Where the Club offers an instalment plan, members must remain up to date with payments to retain eligibility.

7.3 The Club shall keep subscriptions affordable in line with FA guidance.

## **8. Club Committee**

8.1 The Club shall be managed by a Committee elected at the Annual General Meeting (AGM).

8.2 The Committee shall consist of the following Officers:

- Chair
- Vice Chair (optional)
- Secretary
- Treasurer
- Club Welfare Officer
- Other officers as deemed necessary (e.g. Fixtures Secretary, Development Officer).

8.3 Committee members shall be elected for one year and may stand for re-election.

8.4 The Committee shall have power to co-opt additional members where required.

8.5 A quorum shall be 50% of Committee members.

## **9. General Meetings**

9.1 **Annual General Meeting (AGM):** Shall be held once per year, no later than 30th June.

- Business shall include reports, accounts, election of Officers, and setting subscriptions.

9.2 **Extraordinary General Meeting (EGM):** May be called by the Committee or by written request of 25% of teams.

9.3 **Notice:** At least 14 days' notice shall be given to all members.

9.4 **Voting:** One team, one vote, plus votes of Officers as per Clause 6.

9.5 **Quorum at General Meetings:** No business shall be transacted at any General Meeting unless a quorum is present.

A quorum for a General Meeting shall consist of:

- (a) representatives of not less than thirty percent (30 percent) of the registered teams entitled to attend and vote at the meeting; and
- (b) not less than two (2) Club Officers.

If a quorum is not present within thirty (30) minutes of the time appointed for the meeting, the meeting shall be adjourned to such time and place as the Committee shall determine in accordance with this Constitution.

At any adjourned General Meeting, the members present shall constitute a quorum.

## **10. Finance**

10.1 All Club monies shall be banked in an account held in the name of the Club.

10.2 The Treasurer shall keep proper accounts and prepare an annual statement.

10.3 Club funds shall only be used for the purposes of the Club.

### **10.4 Signatories**

All payments from the Club account shall require authorisation by two of the nominated signatories (normally the Treasurer, Chair, and Secretary). Where the banking provider permits single-person online transfers, such transfers must still have been approved in advance by at least two authorised signatories (for example, by email, messaging, or recorded in Committee minutes).

## **11. Discipline & Appeals**

11.1 The Committee shall have power to take disciplinary action against members where conduct is deemed prejudicial to the Club, including suspension or expulsion.

11.2 Members shall have the right of appeal to an independent panel in line with County FA guidance.

## **12. Safeguarding**

The Club shall appoint a Club Welfare Officer and follow all FA safeguarding policies, ensuring the welfare of children is prioritised at all times.

## **13. Dissolution**

13.1 If the Club is dissolved, any remaining assets shall be transferred to another FA-affiliated community football club, league, or County FA for use in grassroots football.

13.2 No assets shall be distributed to members personally.

## **14. Declaration**

This Constitution was adopted at a General Meeting held on [insert date] and shall remain in force until amended in accordance with Clause 3.